

## PERSON SPECIFICATION

corresponding to the position "Team Leader – Supported Housing"

The reference for the related job description is COPJ0045

CATEGORY	ESSENTIAL	DESIRABLE
<b>a) Gender (only applies to certain posts)</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>b) Qualifications - education/ professional</b>	<ul style="list-style-type: none"> <li>good general education</li> <li>NVQ level 2 in Health &amp; Social Care or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>NVQ Level 3 in Health &amp; Social Care (a.k.a. 'Promoting Independence')</li> <li>management qualification</li> </ul>
<b>c) Skills/aptitudes (including technical or specialist skills)</b>	<ul style="list-style-type: none"> <li>good communication skills, verbal and written</li> <li>good organisational/ administrative skills</li> <li>supervisory skills</li> <li>financial and budgeting skills</li> <li>IT skills</li> </ul>	<ul style="list-style-type: none"> <li>an understanding of the Benefits system including housing benefits</li> </ul>
<b>d) Attitudes/ motivation</b>	<ul style="list-style-type: none"> <li>must have commitment to developing a client led service</li> <li>highly motivated to succeed and client focused</li> <li>be able to positively promote independence and inclusion within the community for the client group</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>e) Work experience</b>	<ul style="list-style-type: none"> <li>minimum 2 years working with people with learning disabilities</li> <li>experience of working as part of a multi-disciplinary team</li> <li>ability to liaise with families and carers</li> </ul>	<ul style="list-style-type: none"> <li>experience in leading a team in an independent supported living setting</li> <li>minimum of 2 years managing a staff team</li> </ul>
<b>f) Leadership experience</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>experience of supervising staff</li> <li>minimum 2 years experience of managing staff teams</li> <li>experience of team building</li> <li>experience of conflict resolution</li> </ul>

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Continued..

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<b>g) Other factors</b>	<ul style="list-style-type: none"><li>• have a flexible approach to working</li><li>• good working knowledge of person centred planning</li><li>• open to further training</li><li>• full clean manual UK or EC/EEA driving licence</li><li>• Access to a vehicle</li></ul>	<ul style="list-style-type: none"><li>• an understanding of Supporting People Funding</li><li>• an understanding of Social Services Care Funding</li><li>• some knowledge of IIP</li></ul>