



# Newsletter



Issue 02 – December 2018

In partnership with



Department for Work and Pensions



We are pleased to update you on our Work in Progress programme. To date:

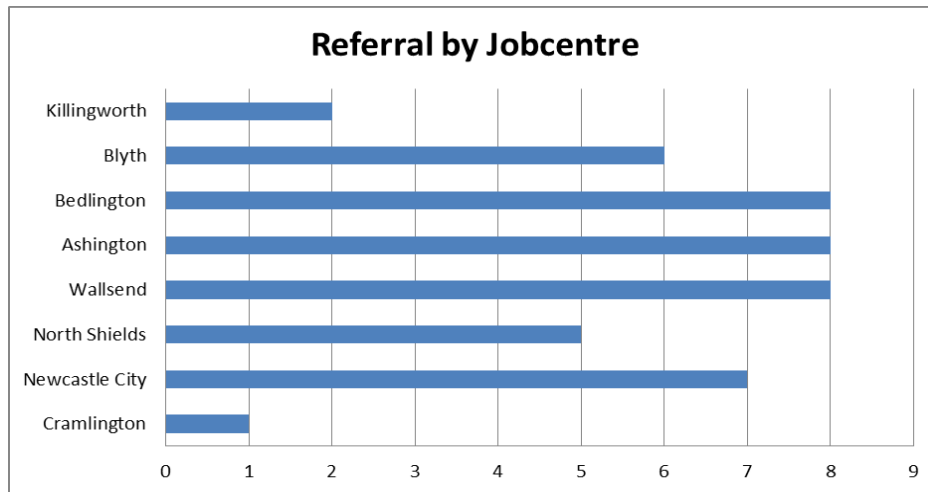
**45** Referrals

**5** Did not start

**24** Starts on programme

**2** Clients have started placement

Our referrals have been sent from the following Jobcentre Plus offices:



## Feedback

We have had a great response from Work Coaches and DEAs.

“ Feedback from those on the provision has been really positive ”

“ Appreciate your ongoing communication ” “ Keep up the good work ”

“ The updates are much appreciated ”

# Placements

Our first two clients have started placement – here are their stories.

## Sarah's story



Sarah (left) with manager Lynn

Sarah started on our programme in November. Sarah had no paid employment history but had some work experience in customer service roles. At the initial appointment with Adviser Brian, Sarah identified that she

would like some experience in a café, would need support with aspects of job search as well travelling to new destinations. A placement with Lynnians Cafe was sourced via the local Jobcentre Plus EA team and an interview arranged. After interview a placement was offered and Sarah was thrilled to accept the opportunity.

Brian supported Sarah to achieve her Food Hygiene training in preparation for this placement and Sarah passed with 100%. Sarah started her placement in early December and her tasks include taking orders, serving customers, food preparation and cleaning.

Feedback suggests everything is going well.

“ **The placement is going well and I'm enjoying it. I'm pleased I have the opportunity to experience work** ”

Fantastic news Sarah, well done!

## Amy's story



Amy (centre), with manager Tracy and mentor Mitch

Amy started on our programme in November, it was during her initial appointment with her Adviser Brian it was identified that support with confidence building, tailored job search and job

skills training was required. Amy's aim was job within a business admin role, to make the most of her knowledge and previous experience. A 2-week placement with DWP in their PIP team was offered to Amy via the local Jobcentre Plus EA team. Amy was keen to take up the opportunity and worked with Brian to learn the route to the placement, which started on 3<sup>rd</sup> December. A further week's placement has been agreed.

Manager Tracy explained “we will support Amy to build her confidence, as well as future job applications, interview styles and techniques. We will assist Amy to set up an account to enable her to receive alerts about civil service job vacancies. Our aim is to give Amy the experience of working in a busy government department”.

“ **I feel confident working with Tracy and Mitch** ”

Well done Amy!

## Feedback

We welcome feedback. If you'd like to share any comments about this provision, please email: [tracey.summerbell@azure-charitable.co.uk](mailto:tracey.summerbell@azure-charitable.co.uk)

All the photographs and stories used in the production of this newsletter have been obtained with the full consent and permission of each client